

## **MEMORANDUM**

To: Campaign Treasurers

From: Jeffrey B. Garfield, Executive Director and General Counsel

Date: June 23, 2006

Subject: **2006 Workshops on Campaign Financing Requirements**

The staff of the State Elections Enforcement Commission is pleased to announce that it will again be conducting workshops on the requirements of the Campaign Finance Laws. These workshops will be directed towards candidates and committees participating in the November 7, 2006 election. The workshops will be held at the following dates and locations:

**Thursday, July 13, 2006, Legislative Office Building in Hartford, Room 2C**

**Tuesday, July 18, 2006, Legislative Office Building in Hartford, Room 2C**

The role of campaign treasurer is an *extremely important* one in the campaign. Treasurers are responsible for ensuring that campaign funds received by the committee are from permissible sources and within permissible limits, and that disclosure of contributions and expenditures are made completely and timely. If you are a treasurer of a candidate for a statewide office, the General Assembly, or Judge of Probate, your attendance at one of these workshops is essential. Candidates, campaign chairpersons, and campaign workers are also encouraged and welcome to attend.

**If you have served as a treasurer in the past, you should still attend. The laws were changed since the last campaign, and our seminar will explain those changes.**

The State Elections Enforcement Commission is the only state agency responsible for enforcement of the campaign finance laws, and therefore monitors compliance with the requirements. Our philosophy is to prevent problems before they occur. Our workshops provide you with a detailed explanation of your duties, and are the best *free* advice that you will receive during the campaign. I encourage you to take advantage of this opportunity by attending one of these workshops. If however, you are unable to attend, the information presented will be available on the State Elections Enforcement Commission website.

Our formal presentation will begin at **7:00 p.m.**, be approximately one hour in length, and will be followed by a question and answer period. We look forward to seeing you at the workshop. If you have any questions during the campaign, you may contact Dara Haqq or Dianna Kulmacz, Associate Account Examiners at the Commission at (860) 566-1776 or at [dara.haqq@ct.gov](mailto:dara.haqq@ct.gov) or [dianna.kulmacz@ct.gov](mailto:dianna.kulmacz@ct.gov).